



Tuesday 18th July 2023

Dear Student

Information for the release of A Level Examination Results

I am writing to confirm arrangements for the A level Results Day on **Thursday 17th August 2023**.

On results day, you can collect your results from the two desks on the Learning Hub. Please arrive from 8.00 am where a member of the Senior Leadership Team will greet you.

Once you have collected your results, Mrs Coley / Mr Telford will be available to assist you with your UCAS application / clearing / adjustment.

If you are unable to attend Results Day due to holiday commitments then please email exams@derbymoorspencer.derby.sch.uk from your school email account and we will arrange for your results to be sent out electronically on the day. If we do not receive an email from your own school account then we will arrange for your results to be posted to the address we have on our system. If you cannot remember your school email account details then please email b.telford@derbymoorspencer.derby.sch.uk and Mr Telford will support you with this.

If you are away on Results Day, you can also nominate someone else to collect your results but you will need to let us know beforehand. On the day, that person will need to bring a letter from you, signed by you, giving permission for that person to collect your results. They will also need to bring in proof of their ID.

As in previous years, official certificates will be available from the awarding organisations from November onwards and will be retained in school for twelve months. Please contact Mrs Repton, the Examinations Officer, nearer to the time to arrange the collection of these certificates.

Finally, all the staff here at Derby Moor Spencer Academy recognise the hard work and commitment you have shown this year and we are looking forward to celebrating your success this summer.

Have a safe and restful holiday.

Yours sincerely,

Mrs Coley
Head of Post 16